



LAKEFIELD ANIMAL WELFARE SOCIETY

2025 ANNUAL GENERAL MEETING – order of business

Notice is hereby given the Annual General Meeting of the Lakefield Animal Welfare Society to be held in person at River Den, Lakefield and via Zoom on Wednesday, June 18, 2025, at 6:00 pm.

Annual report provided as handout to all attendees.

1. Members: Registration via email or phone – prior to meeting. **Mary Power taking attendance**
2. 1800 - Call to Order by **Phyllis Lennox, Chair of meeting**
3. Land acknowledgement – **read by Sarah Mortimer**
4. Report on the notice calling the meeting – **Marilyn Strain – on website May 22, out in email May 28, on sign June 8 – as per bylaw AGM communicated to members through email.**
Mary Power – attendance – have everyone in attendance who signed in. total 17 in person and 2 virtual
Meeting constituted
5. Quorum: Attendance report – **Phyllis**
6. Minutes: Minutes of 2024 AGM – for approval moved by Dee Hargraves, seconded by Sarah Mortimer – all in favor
7. Introductions of Board or Directors and roles
8. Thank you to staff for attending – introductions of staff by staff
9. Board's Report by Chair: **Marilyn Strain** to give an overview of the 2024 year.
review of annual report and introduction of Lindsay.
10. **Marilyn introduces Lyndsay**
11. Shelter Report by **Lyndsay Lisson-De Eil**, Director of Operations:

Report on shelter operations

4 strategic pillars
stable and diverse funding
investing in our people
engaging community and collaboration

improved facilities and infrastructure

Rehabilitation and adoptions updates

animal rescue 569 adoption 532 cats and 37 dogs adopted
more than 350 spay and neuters
remained consistently full 7 dogs and 50 cats at a time
thank you to volunteers who make that possible
strengthened community outreach

Good news stories

Badger
Beans

12. Announcement of Living Wage and Introduction by Lyndsay Lisson-De Ell for **Craig Pickthorne (via Zoom) – Lyndsay**
As of May 2025 LAWS became a Living Wage Employer

13. Keynote Speaker – **Craig Pickthorne** from Ontario Living Wage Network
What is a living wage? – cover the entire Province – Peterborough is in the East Region at \$21.65 an hour
Approx 30% of employers – 29% are in the non profit sector. 67% deal with vulnerable people or animals
Marilyn – is LAWS one of the first in Peterborough County? 20km radius search and 25 employers in Peterborough County are part of the Ontario Living Wage Network. It's the first Animal Welfare Society that is.
Marilyn – Lindsey officially became the ED in November and this is one of the first things that Lindsey brought to the BOD

14. **Thanks to Tim Nicholls for his service and support for many years.**
Introduction by **Linda Twohey, Treasurer** of Patricia Hoyt and Andrew Hauraney of Baker Tilley

15. **Financial Statements: Patricia Hoyt and Andrew Hauraney of Baker Tilley (in person) -**
Reviewing, considering and approving the Financial Statements of the corporation for the fiscal year ended December 31, 2024, together with the unaudited financial statement. Presentation of the Corporation's unaudited 2024 Financial Statements. **(they will be presenting Financials on screen – get slides to A/V guy Tim)**
Page 3 – review engagement report for LAWS
Audit – not going through all the supporting documents, however, are limited to analytic procedures, reports by staff, etc.
Practitioners responsibility reviewed
Accounting for donations – can't guarantee that it's complete so there's a boilerplate qualification for that area.

Did not conduct engagement with 2023
2024 was a review year

Statement of financial position – snapshot

Lottery account, raffle account, high interest savings account.

Long term assets

Equipment, furniture, etc.

Liabilities – commitment of the society – trade payables and accrued liabilities for the year

Statement of Operations – years accumulation of cash in/cash out
Estate donations was the largest increase.

Grants

Other revenue

Larger property tax rebate, etc

Interest income

Expenses – wages and benefits are up

Medical and surgery costs

Not huge fluctuations in any category year over year

Excess of \$312,000 this year

Statement of cashflow reviewed

Cash – end of year \$258,871

Policies reviewed

Accounts payable includes payroll admittances at end of year

Risks reviewed – interest rate, credit and liquidity

Financial statement review concluded.

16. Awards and Tributes – Phyllis to introduce Sam V – volunteer awards – then Marilyn to speak about outgoing Board members + gifts – then over to Phyllis to give out special award

Sam Carr – adoption centre volunteer coordinator called forward to hand out

Awards –

Animal care – Pat Wade

Innovation and Growth – Glen Boyd

Collaboration – Kate Jewell – present to receive award

Customer Service – Pat Lester – present to receive award

Commitment – volunteering since 1995 – Mark Underhill – present to receive award

Margaret Hinder (**check spelling**) award – Carla Rinaldo

Outgoing Board members

Jackie Jacobson – recognized for her contributions as a Board member to LAWS

17. Phyllis - Business of the Meeting: **To be voted on by Board members**

a) Approve the 2024 Unaudited Financial Statements

b) Ratifying all the acts of the Board of Directors of the Corporation that have been carried out and recorded in the official minutes.

c) Appoint the Auditor of the Corporation for the upcoming year.

d) Election of Directors for the new term – **no new incoming Directors**

Moved by Carla Rinaldo, Seconded by Jackie Jacobson

18. Phyllis - Open Forum for Members: Questions or Comments via Zoom chat.

Issues with phone line – Lindsey to deal with

Good news story - had a LAWS shirt on a lady commented on it - had adopted a cat 16 years ago from LAWS.

19. Motion to adjourn.

Adjourned at 1904hrs moved by Marilyn Strain, seconded by Sarah Mortimer